

**56th INTERNATIONAL CONFERENCE ON MICROELECTRONICS, DEVICES AND MATERIALS
with the WORKSHOP ON PERSONAL SENSOR FOR REMOTE HEALTH CARE MONITORING
September 22nd - 24th, Faculty of Electrical Engineering, Ljubljana, Slovenia**

GUIDELINES FOR PRESENTERS

Conference MIDEM21 will be **fully online conference**, conducted on ZOOM platform. The authors will present their paper online, with full control (**Power point sharing or similar**).

Default connection to MIDEM21 **ZOOM channel is trough browser application**. The installation of ZOOM software is not a must, but it is **recommended** to ensure smooth operation. The **link** on MIDEM21 ZOOM channel **will be published on conference homepage**:

<http://www.midem-drustvo.si/conf2021/>

All attendees will **receive password** for ZOOM channel **on their e-mail a week before** the conference. The channel will become active on the first day of the conference and at the time of tryouts.

Presenters are invited to **check** the internet connection, screen sharing, camera and audio equipment on **Friday 17th September from 10:00 AM to 12:00 AM (CEST)** on the conference ZOOM channel. For the tryouts it is important that the presenter is **using the same hardware** as it will be used for the conference, to avoid inconveniences. **The presence on the tryouts is not required but recommended**. Presenters can read all about ZOOM on <https://zoom.us/> and test their connection and equipment also on <https://zoom.us/test> .

KONFERENCE FLOW

Author must be present on conference channel at least before his section begins (recommended all the time, due to possible schedule shift due to absences). All **absences** should be **announced a day before or at registration time**. When paper is scheduled, chairman **will address the presenter** and allow him to share the screen and present the paper. In all remaining conference time, the authors **are requested to have their microphones muted**, except in the time for questions or if generally addressed by chairman. **Cameras** of attendees should be **turned on** all the time, but it is **not demanded** (in case of **bad connection** is even **not** recommended). **Registration time** on schedule is meant for **solving the issues with conference schedule, announce absence, software issues**, etc.

If there are some other issues about conference, problem with software, questions about ZOOM please send an email to following email address:

aleksander.sesek@fe.uni-lj.si